

County Ensemble Membership Form

Dear Parent/Carer

The Cornwall Music Education Hub (CMEH) supports the progression of young musicians through the network of county ensembles and choirs which it supports. To maintain high standards it is important that members endeavour to attend all rehearsals.

This membership form has been devised in line with the Data Protection Act and covers membership of the county level ensembles Cornwall Youth Brass Ensemble (CYBE), Cornwall Youth Jazz Orchestra (CYJO), Cornwall Youth Percussion Ensemble (CYPE) and Sax is our Business (SIOB). The form gives full details of why we collect and hold certain information. This includes use of photos, videos and audio recordings etc. These forms must be completed to ensure we have emergency contact details for your child when attending rehearsals and events. Please notify us of any changes, e.g. to your address or the school/ college your child attends.

Use of Data

Personal Details - The information contained on this membership form will be used by us to:

- process your application
- send you information in to the choir and related activities
- inform you of any future meetings of the same group
- carry out statistical analysis of our pupils & provide statistical analysis to the Department for Education and Arts Council England.

Emergency Details - This information is required to enable us to care for your son/daughter in the event of a medical emergency or accident and will only be used in this instance. This information may be shared with third parties (e.g. doctors and nurses) in order to provide appropriate medical treatment.

School - We will need to seek permission for absence from the Headteacher if activities take place during school time.

Instrumental Teacher - We may wish to liaise with your son/daughter's instrumental teacher regarding his/her participation in the ensemble

By submitting this form you consent to the above mentioned uses. If you do not wish us to use any of the information for any of the purposes mentioned above, please inform us in writing. This application will be retained on file whilst your child is a member of the choir.

Under the Data Protection Act, you and your son/daughter have a right to request access to, and to request correction of, your personal data in relation to his/her application. If you wish to exercise these rights, please contact us on **01872 327351**

Please complete all sections of the Membership form but keep this page for your records. This form must be completed for any player who wishes to be a member of CYBE, CYPE, CYJO or SIOB. This form must be completed annually. Your completed form should be sent to the Cornwall Music Education Hub office:

Cornwall Music Education Hub, Cornwall Council, South 2, Chy Trevail, Beacon Technology Park, Dunmere Road, Bodmin, PL31 2FR.

Cornwall Music Education Hub

Membership Fees

The CMEH county ensembles are substantially subsidised through the grant received from Arts Council England but a termly membership fee of £25 is payable for all of these ensembles (Cornwall Youth Brass Ensemble, Cornwall Youth Percussion Ensemble, Cornwall Youth Jazz Orchestra and Sax Is Our Business).

We realise that some players will be a member of more than one of these ensembles and therefore a discounted rate will apply for multiple memberships:

- Membership of 2 of the above ensembles - £40 per term
- Membership of 3 of the above ensembles - £55 per term

Please note that this discounted rate only applies to these ensembles and does not include membership of the Cornwall Youth Orchestra, Cornwall Youth Wind Orchestra, the county choirs or any ensemble not delivered by the CMEH.

Subsidised Membership Fees

The CMEH offers a 50% subsidy for the fees of students who fall under one of the following criteria:

- Children eligible for Free School Meals (checks will be made against the Council's central register)
- Children of personnel serving in the British Armed Forces (please provide proof when returning the membership form)
- Children in Care (checks will be made against the Council's central register)

County Ensemble Membership Form (not for CYO/CYWO or Choirs)

Player's Name:		Date of birth:	
Home Address:		Postcode:	
Name of parent/carer:			
Parent/carer home telephone number:			
Parent/carer mobile telephone number:			
Parent/carer email:			
Please provide details of the person/organisation who should be invoiced for membership fees if different to the above:			
Details of any medical condition or allergy:			
Any Special Educational Needs or Learning Difficulties:			
Any other info parent/carer considers relevant:			
Emergency Telephone Numbers			
1:		Relationship to player:	
2:		Relationship to player:	
School:		Instrument(s):	
Instrumental Teacher(s):			
Please indicate of which ensemble(s) you will be a member:			
Cornwall Youth Brass Ensemble <input type="checkbox"/>		Cornwall Youth Percussion Ensemble <input type="checkbox"/>	
Cornwall Youth Jazz Orchestra <input type="checkbox"/>		Sax is our Business <input type="checkbox"/>	

Consents	Please tick
I agree that CMEH can take and store photographs and video footage of performances and events in which my child is participating in which may be used in CMEH material, and for competitions and exams.	Yes <input type="checkbox"/> No <input type="checkbox"/>
I agree that CMEH can use images and audio recordings of my child on its website. (Please note the website can be viewed across the world.)	Yes <input type="checkbox"/> No <input type="checkbox"/>
I am happy for the press and third party partners (eg Music for Youth, NYCGB) to take and use images and audio recordings of my child at events in which CMEH is participating for use in publicity.	Yes <input type="checkbox"/> No <input type="checkbox"/>
CMEH may give the press the name of my son/daughter for publishing with his/her photograph in a newspaper.	Yes <input type="checkbox"/> No <input type="checkbox"/>
I understand, and consent, that parents of ensemble members may make media recordings in any format of events and that this footage may include images of my son/daughter.	Yes <input type="checkbox"/> No <input type="checkbox"/>
I agree that CMEH may sell audio recordings to parents of players and the general public to raise funds for the benefit of CMEH.	Yes <input type="checkbox"/> No <input type="checkbox"/>

Please note that by indicating 'no' your child may not be able to participate in some public performances

Cornwall Music Education Hub

Conditions of Consent

1. The information which you provide in this Consent Form is valid from the time when CMEH receives this Form until the time your son/daughter is no longer enrolled on any course or ensemble organised or managed by CMEH. If your circumstances change or you change your mind about any issues addressed in this Form please let CMEH know immediately in writing.
2. CMEH may use images of your son/daughter once your son/daughter is no longer enrolled on any course or ensemble organised or managed by CMEH without obtaining the parents' specific consent, provided that it is used for promotional purposes of CMEH only.
3. If a pupil is named in any text which CMEH publishes, a photograph will not be included with the text, unless this is the wish of the pupil and parents.
4. CMEH will not pass to the press the names of any pupils appearing in photographs which the press wish to publish, unless a parent has consented to this.

I confirm that if my son/daughter wishes to be a member of CYBE/CYPE/CYJO or Sax is our Business, and **that a session or membership fee will be payable.** I understand that if the membership form is not returned and the fee is not paid, that my son/daughter will not be able to continue to attend.

Membership Fees

The CMEH office will invoice you for the termly membership fee at the start of each term (in the first term, upon receipt of the completed membership form). So that we can ensure that you invoiced for the correct amount, Please indicate below the termly membership rate that will apply

	Full Rate	Subsidised*
• Membership of 1 Ensemble (CYBE, CYPE, CYJO or SIOB)	£25 <input type="checkbox"/>	£12.50 <input type="checkbox"/>
• Membership of 2 Ensembles (CYBE, CYPE, CYJO or SIOB)	£40 <input type="checkbox"/>	£20.00 <input type="checkbox"/>
• Membership of 3 Ensembles (CYBE, CYPE, CYJO or SIOB)	£55 <input type="checkbox"/>	£22.50 <input type="checkbox"/>

(Please tick one option only)

*Subsidised membership:

Please note that subsidised membership is only available if your son or daughter fulfils one of the criteria below. If you wish to claim subsidised membership, please tick the criterion that applies:

- Children eligible for Free School Meals
- Children of personnel serving in the British Armed Forces
- Children in Care

I confirm that the details given above are correct and I understand how the information I have provided will be used and disclosed in accordance with the Data Protection Act 1998.

Signature of parent/carer: _____

Please print name: _____ Date: _____

Signature of player if aged 16 or over: _____